

Arts and Sciences Chairs' Council
Monday, March 9, 2020

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Seth Asumah, Jeremiah Donovan, Patricia Conklin and Theresa Curtis, Gregory Phelan, Paul van der Veur, Flavia Dantas, Andrea Harbin, Wendy Miller, David Barclay, Kevin Sheets, Alexandru Balas, David Dickerson, Paulo Quaglio, Kevin Halpin, Mecke Nagel, Moataz Emam, Mary McGuire, Herbert Haines

Administrative Update

- Moving all faculty to duo – refer to email sent on Friday 3/6/20

New Business

Emergency preparedness—Mumps and COVID-19

- Bruce attended 90 minute meeting on Friday with IMT, followed by meeting this morning with updates
- Situation is developing and can change quickly
- Mumps – five confirmed cases, suspended early field placements until Monday March 23
 - Q: Should we cancel planetarium demos? -- unknown
 - Student teaching placements are okay
 - Will do whatever we can to accommodate students
- COVID-19
 - Study abroad has cancelled Level 3 country placements
 - Future study abroad for this semester has been cancelled
- Need to prepare for different scenarios
 - Provost is preparing guidance
 - Working on a landing page for information about COVID-19
 - Guidance from SUNY to keep track of all expenses related to our response for COVID-19
 - If we close campus, what would you do about academic continuity?
 - The semester is not over
 - What are alternate pathways to meet the learning outcomes?
 - Blackboard and Webex are options (don't have Zoom)
 - Discussed concerns with science labs and theatre arts and art
 - Discussed part time faculty salaries
 - Discussed registration times
 - Discussed faculty travel for scholarship
 - If we don't close campus and one of your faculty becomes ill
 - Alternate arrangements can be made with the chair
 - If we don't close campus and students become ill

- Please be flexible with attendance policies
 - Don't send students to Associate Dean's office
- Discussed sport competitions
- Discussed Holiday Inn production in mid-April
- Discussed alternatives to Webex
- Discussed student access to technology
- Unknown about deadlines for course level SLOs and catalog revisions
- All SUNY study abroad has been cancelled for Spring – email released during meeting

Announcements and Deadlines

Level I curriculum changes for 2020-21 catalog due to provost by March 16.

School Personnel Committee's (Lecturer Review Committee's) recommendations due to dean by April 1

Catalog review materials due to associate dean by April 6.

Curriculum attribute approvals (GE, LAS, WI, PRES) need appropriate approvals by June 1.